

CLANDESTINE SERVICE SUPPORT OFFICERS' MEETING

DDS Conference Room

8 July 1970

1. Present were:

25X1A

[Redacted]

2. Items of interest at the DDP Staff Meeting:

a. Visit of Spouses to Headquarters Spouses' visits to the Headquarters Building for the Clandestine Service have been set for 8 August, 19 September and 26 September. [Redacted] is quarter-backing this one for DDP and needs your assistance in determining how many CS personnel plan to participate. In this regard, employees participate with the Directorate to which they are assigned.

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b. CS Retirements Mr. Karamessines announced that there were 35 CS retirements set for 31 July -- this as a result of the 5.6% annuity cost-of-living increase. He pointed out that these were sudden decisions, and that only a few days are remaining before they actually depart. He urged that immediate steps be taken to recognize these employees in the appropriate fashion -- that is, honor awards where appropriate, retirement parties, meeting with the component chief, and in some cases, the component chief accompanying the retiree in to see the DDP or ADDP. In the latter cases it would be helpful if you could give [Redacted]

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[Redacted] in advance, a copy of the bio sketch and some info on the employee's retirement plans.

c. Retirement Lists One division chief said that he would be interested in seeing a complete list each month of the CS retirees since through the years he knew many people throughout the CS. The DDP

agreed and will send the 31 July list to each component today. Hereafter the lists will be sent around in the early part of the month during which the retirements will take place.

25X1A d. DDP Leave Mr. Karamessines will be on a trip to Europe next week. [] will be Acting DDP.

25X1C e. Foreign Relations Committee The DCI appeared before the Foreign Relations Committee yesterday. Among other things [] 25X1C [] were discussed.

3. Items of interest at the DDS Staff Meeting:

a. DDS Visit of Spouses Saturday, 11 July, DDS will kick-off the spouses' visits to Headquarters Building. Two sessions of 500 each have been set for 10:30 and 12:00.

b. ADDS Leave Mr. Coffey will be on leave for three weeks beginning 13 July.

4. Other items of interest:

25X1A a. Virginia Civil Defense Identification Cards In the past we requested that you provide us with semi-annual lists of employees in your component who should be issued Virginia Civil Defense identification cards. My request to you was in a memo dated 25 November 1966. I recently asked [] whether this made sense in view of the changed emergency procedures. I now have a response from Hal concurred in by the Director of Security to the effect that we should discontinue issuance of these credentials. The response was reviewed with the DDP front office, and they are in agreement with it.

b. Official Use of Dining Rooms Requests for write-offs for official functions in official dining facilities should be routed to DDP. No need to send to SSA.

25X1A c. Rental Vehicle Report All divisions have not submitted their reports on use of rental vehicles of their personnel while TDY Headquarters in accordance with [] Please submit soonest.

d. Film Series "Civilisation" Please inform interested personnel of your component that the film of the "Civilisation" series originally scheduled for Saturday, 4 July, which was cancelled, will be shown on 11 July (i.e., two films). Since it was impossible to show this film on

Monday, 6 July, (one reel was missing when the film was delivered) it will be rescheduled for 13 July. Therefore, the Saturday and Monday film programs are again current with each other. Please return any unused tickets you have for this Saturday for use by employees and spouses who are here during the morning.

e. Home Leave Travel In our meeting of 1 July 1970 (item 4.h.) I mentioned that State was considering a change to 6 FAM 125.2. On 2 July we received a call from Finance that State has itself shot down the whole idea so it is now a dead issue.